

المجلة الجزائرية للمالية العامة
كلية العلوم الاقتصادية والتجارية وعلوم التسيير
جامعة أبي بكر بلقايد تلمسان
ص.ب: 226 ولاية تلمسان 13000 / الجزائر



المجلة الجزائرية للمالية العامة

مجلة سنوية علمية محكمة، تهتم بنشر الأبحاث والدراسات المتعلقة بإقتصاد وتسيير المالية العامة
تصدر عن كلية العلوم الاقتصادية والتجارية وعلوم التسيير، جامعة أبي بكر بلقايد تلمسان

Algerian Journal Of Public Finance

Specialized academic journal, annually published by:

the Faculty of the Sciences Economic, Commercial and management, University of Tlemcen- ALGERIA

ISSN -2170-1881

EISSN - 2602-599X

Author's Guide

Submission of articles

Authors who wish to publish their articles in the «**Algerian Journal of Public Finance**» to consult the sections: "**Instructions to the authors**" and "**Guide to the authors**" of our website on the Algerian scientific journals platform:

<https://www.asjp.cerist.dz/en/PresentationRevue/175>

Authors are invited to submit their papers via the ASJP platform in Word format. You can do this by clicking on the Send Article icon to the left of the screen in the ASJP platform link:

<https://www.asjp.cerist.dz/en/PresentationRevue/175>

If the authors have a **username / password** for the “**Algerian Journal of Public Finance**”:

[Go to the connection](#)

Do you need a username / password?

[Go to registration](#)

Note: Registration and access are required to submit articles online and to check the status of articles

Preparation of the article

In order to speed up the process of publishing articles in "Algerian Journal of Public Finance ", the authors are invited to use the standard model of the Journal. A style sheet (template) is made available to authors in the "**instructions for authors**" section to insert their articles. Authors can download the template (Template__English.doc) from the "**Instruction for Authors**" section.

Guidelines of the author

- Authors are invited to read and carefully follow these recommendations,
- The editor-in-chief has the right to return manuscripts that are not submitted in accordance with these recommendations.

Article Evaluation Process

First step: Examine the article secretly at the level of the reading committee of the Journal, which meets regularly and intervenes in the pre-evaluation stage. The committee takes a decision to qualify the articles before sending them to the assistant editors. If the decision is negative, the article will be rejected on the platform and informed the author the reason for the rejection. The author can resubmit it taking into account the recommendations made;

Second step: In the event that the article is eligible for the evaluation (prepared according to the journal template and under the terms of publication), it will be sent in an encrypted state to the Specialist Associate Editor, who in turn will submit it to two reviewers on its network. The reviewers will be responsible for judging the paper according to a standardized evaluation form available on the ASJP platform.

Note: The Associated Editor can also evaluate the article if he desired. The secretary of Journal provides the link between the authors of the articles and the Associated Editorials.

The evaluation period of the articles

The evaluation period allowed to them is 45 days, but the evaluators take an average of two to three months to send to the secretariat of the journal.

Preparation of the Article

To speed up the publication of articles in the "Algerian Journal of Public Finance ", we invite authors to use the Journal template. A template for authors is available in the "**instructions for author**" section to insert their articles.

Authors can download the template from the “Instructions for author” section, where they can access this by visiting:

<https://www.asjp.cerist.dz/en/PresentationRevue/175>

Then click “**Instructions for author**” on the left side of the screen.

See the Author's Manual File

By clicking on the "[Author's Guide](#)" icon, a zip file is uploaded. This is a guide to the author of the article explaining the process of sending the article. It also includes the copyright of the Journal and includes a letter of undertaking to which the author of the article explains that the intellectual property belongs to the Journal only.

Send the article

After preparing the article according to the template of the Journal that was downloaded, and see the author's guide, the "[Send Article](#)" icon is clicked. An application form containing the various data for the article and authors appears: Language of the article, Paper title, Abstract, Keywords, Full name for author, Institution, Email, (A second author can be added), Proposal of reviewers. After filling out all the data and uploading the article file on the platform, clicked the "[Send Article](#)" icon at the bottom of the information form.

Notification of Receipt of an Article

If the article submission process is successful on the platform, a message appears on the screen showing that. At a certain stage, the author will receive in his email a notice of the submission of an article, and a notice to the second author in his email as a confirmation of participation in the article.

Notice of Rejection of the Article

If it turns out that the article does not respect the template of the Journal and the conditions of publication. The author will be notified that the article has been rejected.

Follow-Up of the Position of the Article on the Platform

The author can enter his account in the platform and follow the status of his article stage by stage by clicking on the icon: "[Articles](#)" and then clicking on the icon: "[Sent Articles](#)" will show a table that details the article from: Address; Date of Article submission; Journal Name; Details; The latter goes through several stages:

- Stage 1: Accepting or rejecting arbitration;
- Stage 2: A pending article;
- Stage 3: Send the article to the reviewers;
- Stage 4: The decision of the reviewers to accept the article or rejected or request for modification.

Process of introducing references

Once the article is finally accepted, the step of entering the references is the last, by entering the account of the corresponding author and clicking on the "**Articles**" icon then entering the list of "**accepted articles**".

Then to start the process of entering the references Click on the "**References**" icon, then click on the "**Add references**" icon and after the author must determine the type of reference according to the choices granted (Article, thesis, etc.)

Note: Clicking on the "Add" icon should only be done after filling in all the bibliographic reference information

When you have finished the process of entering and checking references, click on the "**Finish**" icon

Plagiarism Policy

Scientific theft, in all its forms, constitutes immoral behaviour for the Journal. No breach of this rule is accepted. No other article will be accepted for the author who has been impersonated by our review.

Diagram:

All articles will be received on national platform through ASJP as following:

1. You have to register and open an account in this website:
<https://www.asjp.cerist.dz/signup>
2. Accessing the site platform : <https://www.asjp.cerist.dz/en/PresentationRevue/175>
3. Sending the article in word format from the dedicated site;
4. Following evaluation and receiving stages via account platform ASJP;
5. Articles will go through these stages below:

