



ERIH Plus

Aleph  
*Langues, Médias & sociétés*

**Submission, Evaluation,  
and Publication Procedures**

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## **Submission, Evaluation, and Publication Procedures**

The international journal Aleph. Languages, Media, and Societies publishes contributions covering the entire range of research fields listed in the editorial policy section. It welcomes various types of contributions, including scholarly articles, interviews, tributes, book reviews, exhibition reviews, or reports on scientific events.

Proposals for thematic dossiers or conference proceedings to be published as special issues should be addressed directly to the journal's publisher, Édile (Edition and Dissemination of Scientific Texts): [edile.editions@gmail.com](mailto:edile.editions@gmail.com).

For other contributions, please follow the procedure described below. For formatting, you must strictly adhere to the journal's style guide and typographic charter by clicking on this link: <https://aleph.edinum.org/5221>.

The journal only accepts unpublished manuscripts that have not been submitted to other journals.

- The editorial for each issue of the Aleph journal should not exceed 20,000 characters (including footnotes, bibliography, and spaces).
- Articles forming the main body of the issue should not exceed 45,000 characters (including notes, bibliography, and spaces).
- Articles intended for the "Chronicles" section should be between 10,000 and 15,000 characters (including footnotes, bibliography, and spaces).
- Book reviews and critiques should not exceed 6,000 characters.

Any article submitted to the journal must be unpublished and not have been previously published in print or online, in any language, and must not be simultaneously submitted to other journals. The author agrees to allow the journal to publish their article online. If a translation of the article is necessary, it will be done after the journal accepts the article and in consultation with the author.

Please note that articles written by doctoral students must be approved by their research supervisor (if listed as the second author). The supervisor must send the article to the journal by email at the following address: [revue.aleph@gmail.com](mailto:revue.aleph@gmail.com), after reviewing it and confirming its ethical and scientific validity.

### **Submission Procedure**

Article proposals must be submitted in WORD format (doc) through the dedicated space on the Algerian Scientific Journal Platform (ASJP).

Authors are invited to click on the “Article Submission” tab. If the author already has an account and password, after filling in the two fields in the dialog box, they should click on the “Login” tab.

If the author is not registered, they must create an account by clicking on the “Register” tab.

Please note that registration is required to submit an article. At the time of submission, the article must adhere to the journal’s digital publication document template: <https://aleph.edinum.org>. For specific typographic elements, please refer to the “Typography Elements” section under the Style Guide tab on the journal’s website: <https://aleph.edinum.org/5221#tocto1n2>.

To avoid potential rejection due to non-compliance with the editorial model, it is recommended to submit the article to Édile ([edile.editions@gmail.com](mailto:edile.editions@gmail.com)) before submission. Free advice will be provided.

Please note : ÉDILE’s expertise is limited to observing text formatting and does not cover content-related matters.

## **Article Selection**

Upon receiving a contribution, the editorial committee conducts an initial evaluation based on typographic conventions.

Articles that do not have an integrated style guide and do not meet the formal criteria of a scholarly publication as defined in the journal’s typographic charter are rejected. Authors will be asked to bring their articles into compliance with the journal’s graphic standards and resubmit them.

If the article is accepted (prepared according to the journal’s template), it will be sent anonymously to the associated editor in the relevant field, who will then anonymously submit it to two experts in their network. These experts will be responsible for evaluating the article according to a standardized evaluation form available on the ASJP platform.

The final decision of acceptance or rejection rests with the scientific committee and is final.

## **Evaluation of Submitted**

### **Articles Evaluation**

Method The editorial committee of each issue conducts an initial blind evaluation and only forwards articles that comply with the journal’s ethical charter to the experts.

If the article does not meet the formal and ethical requirements of a scholarly article, the author will receive an email requesting them to bring their article into compliance.

Once this step is completed, the article will be sent anonymously to the associated editor in the relevant field, who will then anonymously submit it to two experts in their network. These experts are responsible for evaluating the article using a standardized evaluation form available on the ASJP platform.

Aleph. Languages, Media & Societies journal adheres to the principle of double-blind peer review for submitted articles to avoid any bias and to ease the burden on editorial committees. The review process involves submitting the received version of an article, deemed acceptable by the editorial committee, to evaluation by at least two credible individuals familiar with the theme or approach proposed in the article. These individuals may or may not be part of the journal's scientific committee and may request authors to make modifications before publication. Reviewers must use the evaluation form integrated into our ASJP platform.

The journal's scientific committee ensures that the procedure does not lead to the rejection of innovative articles based on criteria unrelated to the specific content but related to the publication process.

### **Evaluation Period**

An evaluation period of 90 days is required, but experts typically take an average of four months to send their evaluation results to the journal's secretariat.

### **Evaluation Status**

When the preliminary article receives one favorable and one unfavorable review, a third evaluation is sought from another national or international expert.

### **Article Status on the Platform**

Authors can log into their accounts on the platform and track the progress of their article's evaluation by clicking successively on "Articles" and then "Submitted Articles."

Once the article is definitively accepted, the author must complete the submission process by entering the bibliographic references on the platform. To do so, the author must go to their ASJP account:

- Accepted Articles
- References
- Enter all the references and click "Finish."

The article will then appear in the “Upcoming Articles” section. The author can cite it as an upcoming article and use it for administrative purposes.

**Please note:** Reviewers are not correctors, trainers, or publication guides. If they reject an article for publication, they provide the reasons for rejection only to the scientific committee, which takes them into account and refrains from disclosing them. However, if the article is accepted with reservations, the editorial committee may provide feedback to the author for them to address.

## Publication Mode and Timelines

### Publication Timelines

Each volume is published in two forms:

As a digital publication on the journal’s website, where it can also be downloaded in PDF format by clicking on the “facsimile” tab.

Digitized on the Algerian Scientific Journal Platform (ASJP), from which it can be downloaded in PDF format.

The publication timeline may sometimes exceed 18 months after the call for submissions, depending on the number of proposals received and the time required for review by the editorial committee.

Once accepted, articles are made freely accessible (Open Access) on the journal’s website and, three months later, on ASJP, according to the following schedule:

Digital Publication	
January 25	: Language Sciences
April 25:	Text Sciences (Literature)
July 25	Didactics
October 25	Social Sciences and Humanities
Two special issues per year:	Conference Proceedings
Publication on ASJP occurs three months after digital publication, allowing authors to make modifications after peer review. It is a form of work in progress.	
Given the continuous flow of articles from doctoral students to the journal, there may be occasions when the journal exceptionally publishes a special issue for doctoral students to facilitate their thesis submissions.	



## Publication Conditions

Starting from October 1, 2023, to avoid time-consuming back-and-forths and misunderstandings, after the final acceptance of the article by the scientific committee, the journal's secretariat will automatically subject articles that do not conform to the standard text formatting rules to a formal processing to bring them in line with its graphic standards and editorial model. The formal processing will be carried out by the scientific text publishing house ÉDILES, which will be contractually responsible for the quality of formatting.

Authors of articles definitively accepted for publication will receive a notification of acceptance by email.

## Formatting and Expertise Fees

Please note that Aleph journal remains free to access, and there are no publication fees. Formatting and expertise fees apply only to articles that have been definitively accepted. No payment should be made before final acceptance on ASJP and entry of references. However, no article requiring Édiles' intervention will be published online unless the author has paid the formatting fees. All authors must settle expertise fees before publication.

Authors whose articles are definitively accepted for publication will be required to pay formatting and expertise fees to ÉDILES: Editions and Dissemination of Scientific Texts, according to the following pricing:

Africa and South America Zone			
The tariff includes typographic correction, table processing, image processing, and the use of a style sheet to automate article processing.			
	Doctoral Students	Assistant Professors	Associate Professors & Professors
Digital Version	4,600.00 DZD	6,200.00 DZD	8,200.00 DZD
Print Version:	4,600.00 DZD	6,200.00 DZD	8,200.00 DZD
Expertise Fee	3,200.00 DZD	3,200.00 DZD	3,200.00 DZD
Total	12,400.00 DZD	15,600.00 DZD	19,600.00 DZD
Payment is made in the local currency of each country via bank transfer to ÉDILES' account.			

Due to the economic and political situation in some regions of Africa, expertise and formatting fees are waived for researchers in Burkina Faso, Libya, Mali, and Niger. (The list of countries eligible for waivers may expand based on expressed needs.)

Middle East, Europe, and North America Zone			
The tariff includes typographic correction, table processing, image processing, and the use of a style sheet to automate article processing.			
	Doctoral Students	Assistant Professors	Associate Professors & Professors
Digital Version	52.00 EUR	64.00 EUR	84.00 EUR
Print Version:	52.00 EUR	64.00 EUR	84.00 EUR
Expertise Fee	73.00 EUR	73.00 EUR	73.00 EUR
Total	177.00 EUR	201.00 EUR	241.00 EUR
Payment is made in euros or US dollars.			

Important: Due to the unique circumstances in Middle Eastern countries, expertise and formatting fees are waived for researchers in Iraq, Lebanon, Palestine, Syria, and Yemen.

Once definitively accepted, the article is published on the journal's website: <https://aleph.edinum.org>. Three months after its release, the journal volume is uploaded to the Algerian Scientific Journal Platform (ASJP), where it is archived and can be downloaded in PDF format.